

Indigenous  
Tourism Fund

Micro and Small Business Stream

# Your Questions Answered

Rounds and  
Application Status

Accreditation  
Program



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Upon release of the first round of Indigenous Tourism Fund Micro and Small Business Stream (ITF - MSBS) approvals, we are here to answer all of your questions as we continue to implement this exciting program.

### What does “Round One” mean?

We will announce successful applicants to the ITF - MSBS program in rounds. Here is when we anticipate the remaining rounds and the corresponding list of businesses to be released:

- **Round Two:** End of March or early April
- **Round Three:** End of May or early June
- **Round Four:** September
- **Round Five:** December - dependent on remaining funds

### I submitted an application, but my name wasn't on the Round One list. Does that mean I am unsuccessful in receiving funding through the program?

**No.** Applications are being assessed on a first-come-first-serve basis and Round One represents eligible applications that were received and processed first. We continue to process and approve applications that are already in the system.

### When will the window to submit program applications close?

Applications will continue to be processed until March 2025 or until all funds have been exhausted.

### How do I review the status of my application?

**Log into iTotem and check the status of your application.** Here is an explanation of each status update:

- **In progress:** You are still working on your application
- **Completed:** Application has been submitted
- **Incomplete:** Application is missing an eligibility requirement and applicant has been emailed with information on what needs to be addressed
- **Application under review:** Application has all eligibility pieces required and is being reviewed internally by ITAC

- **Waiting on PTITO approval:** Application is now with your Provincial or Territorial Indigenous Tourism Organization waiting for their review and approval
- **Application approved:** Application has received final approval
- **Contract sent:** Applicant has been sent an official approval notification email and Contribution Agreement from our Finance department
- **Contract signed:** Applicant has reviewed and signed the contract and returned to ITAC, along with an invoice for payment
- **Invoice paid:** Payment has been issued

*Please note that our processes can take longer than anticipated. While we try to expedite these procedures, there may be a number of weeks before the funds are released and the cheque is mailed out. Your understanding and patience in this matter are greatly appreciated.*

If you have questions about your application, connect with an ITAC representative or your Provincial or Territorial Indigenous Tourism Organization (PTITO).

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