

2022 National Indigenous Tourism Conference

Travel Subsidy Policy

1. Purpose

The Indigenous Tourism Association of Canada (ITAC) is offering limited support for those in need of financial support to attend the 2022 National Indigenous Tourism Conference (NITC) on March 8 - 10, 2022 at the Grey Eagle Resort and Casino. Applications for support are not guaranteed, and are based on the number of applications received and funding availability.

2. Policy

If approved, the NITC travel subsidy may cover the following costs to attendees, with the following stipulations.

2.1. Priority will be given to applicants that are members of ITAC.

2.2. The subsidy may cover; mileage, hotel room, conference ticket, meals while travelling (per diems), taxi/transfers, and other costs on a per need basis.

2.3. The amount provided is based on the request made; this amount may be less than what was requested based on the total number of requests received.

2.4. Applicants are expected to travel at the lowest fare that provides a reasonable schedule and logical route.

2.5. Applications must be received by: **February 14, 2022**

2.6. The approved subsidy amount will be made out in a cheque, which can be picked up by approved individuals at the conference.

2.7. Funds are only available for one individual per business to allow for fair and equal distribution of funds.

3. Conference Ticket

If requested, and approved, one complimentary conference ticket will be issued. Details for redeeming will be provided in approval letters.

4. Travel Arrangements

The requested amount will be adjusted if travel arrangements have been requested. These will include the following, and the approved amount will reflect this.

4.1. Hotel

If accommodations have been requested, and approved, instructions will be given on how to make your reservation in your approval letter.

4.1.1. A valid credit card is required to make your reservation.

4.1.2. Incidentals and security deposits are not covered by ITAC.

4.1.3. You must cancel your reservation if you are no longer able to attend, otherwise you will be responsible for the full amount of reservation.

4.2. Air Travel

If flights have been requested, and approved, **booking arrangements must be made through Indigeno Travel agency**. Instructions on how to make your air travel reservations will be provided in your approval letter (if applicable).

4.3. Other Expenses

Any 'other' expenses listed on applications will be reviewed, taken into consideration.

5. Per Diem / Meals while Travelling

If requested, and approved, per diems will only be provided for the following days;

5.1. Travel days - Any day(s) that you will be traveling will have per diems provided for, within reason.

5.2. Conference dates - all meals offered during the conference have been taken into account, and no per diems will be provided for these dates.

6. Other Important Information

There will be no reimbursements permitted for any other expense that incur during travel, and/or during the conference.