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**Meeting called to order at 6:30am**

Participants: Charlene Alexander, Yukon Lori Beaver, Alberta  
(ATAC Board) Jeff Provost, Manitoba Teresa Doolittle, Ontario  
Robert Bernard, Nova Scotia Carole Bellefleur, Quebec  
Linda Sarazin, Ontario Trina Simard, Ontario

Guests: Gene O'Donnell, Nunavut\* Jillian Larkin, Nfld/Lab\*  
Kylik Taylor, NWT\* Tracy Eyssens, AtBC

(\* Denotes Incoming New Board Member)

ATAC Support: Casey Vanden Heuvel, ATAC COO  
Malcolm MacPherson, ATAC Lawyer

**1. Welcome / Introductions / Opening Comments**

ATAC Acting Chair Trina Simard welcomes all current ATAC board members and as well welcomes all the new incoming ATAC board members (denoted in \* above).

**2. Discussion of ATAC By-Laws**

Jeff Provost presents updates on recent work completed by the ATAC By-laws Committee that outlines a number of key points as outlined;

- Discussion on specifics regarding Aboriginal ownership and eligibility in regions in terms of what entails membership eligibility as a new ATAC member.
- Recommendation on the creation of standing committees with respect to implementation of ATAC by-laws in regions.
- Committee representation should also include things like definitions, for example: “Voting Member” and “Proxy”, just to be specific on who can represent who and when.
- In terms of what defines/allows ATAC Board Members to allow others to represent your region and whether they have to be “mandated” members.

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- Questions surrounding ATAC reps appointing a member of their organizations appointing proxies to attend on their behalf at the ATAC table...

Throughout the lengthy discussions Jeff Provost and other board members sought clarification on numerous items with ATAC lawyer present at the meeting, Mr. Malcolm MacPherson.

**Motion 12-15-16-01** Motion to move that the ATAC BOD recognizes the ATAC Board By - laws as presented on November 18, 2016. Moved by: Charlene Alexander, Yukon. Seconded by: Robert Bernard, N.S. Question called, all in favour. Motion carried.

### **3. Draft Minutes from August 29-30, 2016 (Calgary, Alberta)**

Trina Simard provides an overview of the draft minutes from the last ATAC BOD Meetings in Calgary and allows the BOD some time to review. Question was called and a motion was requested for the approval of the draft minutes as presented.

#### **Motion 12-15-16-02**

**To accept the minutes of August 29-30, 2016 as presented (with noted changes).**

Moved by Teresa Doolittle, Seconded by Charlene Alexander. Question called, all in favour. Motion carried unanimously.

### **4. Review of ATAC Draft Policies & Procedures**

Teresa Doolittle provided an overview of some recent committee work on some of the Financial Management Plan (FMP) policies, particularly the Procurement Policies with discussion specific to spending thresholds on procurement purchases. Discussion on the 50K spending, and whether this is enough? Other points included sole sourcing process and ceiling amounts for ATAC spending, should we increase this to 75K? Also there was a discussion on importance of Aboriginal inclusion in the community project procurement and the need for further discussion on all of these policies.

For ex: Section B with respect to 50K spending on unapproved projects and the spending around these projects. Also possibly could be 50K spent on sole sourcing projects as well.

The FMP presentation and overview drew ample round table discussion about how we still need to be able finalize these policies. For example; 75K for a max on Section A, Sections A & B requiring Majority of Executive approval, etc. Other discussions regarding financial policies reviewed by ATAC BOD in general pointed to the need of an active and experienced oversight committee.

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**Motion 12-15-16-03**

To accept the Financial Management Plan (FMP) as presented including the Procurement Policies as discussed and presented (to be completed in both languages). Moved by: Dave Laveau, Quebec  
Seconded by: Linda Sarazin, Ontario. Question called, all in favour, motion carried unanimously.

Trina Simard, ATAC Chair requests to go in camera to discuss issues surrounding ATAC Board representation processes in regions.

**Motion 12-15-16-04**

Motion to go in camera with ATAC Board Members.  
Moved by: Jeff Provost, Manitoba  
Seconded by: Teresa Doolittle, Ontario.

**ATAC BOD moves into in camera sessions at 8:45am.**

**Discussions finish at approximately 9:15am with short discussions.**

**Motion to close BOD Meetings at 9:20am**

Approved by:

ATAC Chairperson  
ATAC Secretary

Dated: January 23<sup>rd</sup>, 2017